

Busing Request for Ineligible Students

****Must be approved by Transportation Director****

All request forms must be signed by the school administrator and parent or legal guardian. All forms are to be submitted to the Transportation Department for final approval. The Transportation Department will determine if there is space available. Approval must be awarded by the Transportation Department prior to implementation of transporting this student. Each school in cooperation with the School Community Council will establish guidelines for the method that will be used to issue space available passes.

School: _____ Date _____

Students Name: _____ District ID # _____

Address: _____ Grade _____

Home Phone: _____

Is this student attending your school on a Special Permit? YES NO

This request is to ride: (Circle) AM PM BOTH MIDDAY IN MIDDAY OUT

If requesting bus service to a daycare provider, please provide information below:

Day Care Providers Name: _____

Day Care Address: _____

Day Care Phone: _____

Day Care Relationship (if any) _____

Parent / Legal Guardian Signature: _____

School Administrators Signature: _____

Below this line for Transportation Use Only

Is this student eligible for busing from their home address? YES NO

If yes what bus # are they eligible to ride? _____

Bus Stop Location:

Bus # _____

Stop Address: _____

Information verified at Transportation by: _____ Date: _____

Approved _____ Denied _____ Reason _____

Transportation Director: _____