Butterfield Canyon Safety Procedure Summary

	FIRE	LOCKDOWN	EARTHQUAKE	SHELTER IN PLACE
SCHOOL PROCEDURE	Students will exit the building and move to the predetermined spot in the rear of the school (north side) under teacher direction. In case of inclement weather, the school has arrangements to use the church building just west of the school.	Students will remain in locked classrooms under teacher direction until the building is cleared by police. If the threat *(human or chemical)* is outside of the building, the exterior of the building will be secured to keep the threat outside. Students in portables will remain in their locked classroom.	Students will "duck, cover, and hold" under their desks during the earthquake. As soon as it is safe to move, students will follow FIRE procedures.	Blizzard: Decisions to keep children at school will be based on road conditions. If students are kept at school, they will use emergency supplies and resources stored at the school, as needed. Chemical Spill: Decisions to keep children at school will be based on safety. If students are kept at school, they will use emergency supplies and resources stored at the school, as needed.
FAMILY REUNIFICATION	If school closure is needed: ▪ Parents will be directed to the command center to check out students in an orderly fashion. ▪ Staff will only release students to a parent or some other designee authorized on the emergency contact information. ▪ Students will remain at school with their teachers until they can be picked up.	If school closure is needed: ▪ Parents will be directed to the command center to check out students in an orderly fashion. ▪ Staff will only release students to a parent or some other designee authorized on the emergency contact information. ▪ Students will remain at school with their teachers until they can be picked up.	If school closure is needed: ▪ Parents will be directed to the command center to check out students in an orderly fashion. ▪ Staff will only release students to a parent or some other designee authorized on the emergency contact information. ▪ Students will remain at school with their teachers until they can be picked up.	If school closure is needed: ▪ Parents will be directed to the command center to check out students in an orderly fashion. ▪ Staff will only release students to a parent or some other designee authorized on the emergency contact information. ▪ Students will remain at school with their teachers until they can be picked up.

In an emergency, please DO NOT call the school. The lines will be needed for emergency communication. For a large-scale emergency, check the Jordan School District website. Also check your phone/email for a message from the school's alert system or tune to your radio to KSL 1160 AM for emergency announcements.